

Town of Moorcroft
Regular Meeting of the Council
Wednesday, August 13th, 2025

Town Council Present: Mayor Ben Glenn, Councilmembers Austin Smith, Dale Petersen and Robert Stewart **Absent:** Heidi Humpal

Town Representatives Present: Clerk/Treasurer Jesse Connally, Chief of Police Bill Bryant, HDR Engineer Heath Turbiville, Town Attorney Pat Carpenter and Fire Chief Jeff Holberg

Guest: Craig Hemmah with C & A Meats spoke to council about the upcoming closure of the landfill. Hemmah requested an extension past the planned closure date of September 9th.

Councilmember Petersen motioned to approve consent agenda items 1, 2 & 3; Council meeting minutes July 23rd, 2025; Special Council Meeting minutes July 30th, 2025 & August Bill List #1. Councilmember Smith seconded. All ayes, motion carried.

Councilmember Petersen motioned to approve consent agenda item #4; August Bill List #2. Councilmember Stewart seconded. Petersen, Stewart and Glenn ayes, Smith abstained, motion carried.

Councilmember Smith motioned to approve consent agenda item #5; August Bill List #3. Councilmember Petersen seconded. Petersen, Stewart and Smith ayes, Glenn abstained, motion carried.

Due to no bids for the old town hall building, this public meeting will not be held. Discussion on this topic will be during the regular meeting under old business.

Mayor Glenn paused the regular meeting at 7:15pm to open the public meeting regarding the transfer of liquor license from Kelli Donahue & Kandi Elliott DBA Donna's Diner II to The Odds Cookhouse. **Councilmember Smith motioned to approve the transfer of liquor license from Kelli Donahue & Kandi Elliott, DBA Donna's Diner to The Odds Cookhouse, Councilmember Stewart seconded. All ayes, motion carried.**

Clerk Connally gave her department report. Clerks will be attending WAMCAT in Casper in September. Connally and HDR met with LWCF Grant Specialist to tour the Splash Pad. The specialist was impressed with the project.

Mayor Glenn gave the public works report. Summer help will be working until September 1st. Dust control from Lomac to Town Shop will be done next week. Good Electric will be working on fixing scada issues. Mosquito spraying was being done once a day but will be go back to twice a day for a while.

Chief Bryant gave the PD report. He received a quote from Harvey's on keyless entry installation at the new town hall. An updated cemetery/park ordinance is ready for council to review. Workshop will be held on 8/27/2025 at 6pm to discuss the Cemetery/Park ordinance. 2018 Durango is back in service and doing well. Officer Plum has completed BolaWrap training.

HDR Engineer Turbiville updated the Council on projects. Powder River Water Phase II is in warranty phase. Landfill closure, not much of a change. Clerk Connally and Turbiville will be preparing and sending out notifications to interested parties again for the landfill closure. Pathways project plans are to WYDOT and are in review. The application for construction funding has also been submitted. Mayor Glenn turned the meeting over to Pro-Tem Petersen at 7:35pm to discuss the Splash Pad project and Water Load out project. Turbiville asked council what they wanted to do with the fence that was purchased for the project and not being used. Council will be purchasing the material and Turbiville will create a change order for approval at the next meeting. Pro-Tem Petersen asked Turbiville if the town could weed & feed the new grass at Noonan Park. Turbiville advised to let the grass mature through the spring and address it then. Three quotes were received for the water load out project. HDR is recommending Glenn Construction for the project as they provided the lowest cost quote of \$54,562.50. The other quotes were from Powder River Construction of \$74,316.00 and Hot Iron of \$92,551.68. **Councilmember Smith motioned to approve Glenn Construction for the water loadout of \$54,562.50. Petersen seconded. No discussion was had. Smith and Petersen ayes, Stewart abstained, motion carried.** Comments received back from DEQ on the permit to construct. HDR has addressed these and returned to DEQ. Shop drawings are in and will begin manufacturing. Pro-Tem Petersen turned the meeting back to Mayor Glenn at 7:53pm.

Fire Chief Holberg gave fire department report. Engine 5 repair quote came in at approx. \$47,000. Fire Dept will explore an additional route as that number is not fiscally feasible. Councilmember Smith asked if the department could check with the state to see if there is any possible emergency funding available.

Holberg also updated council on the MTC project. Railing for the front and north side of the building were quoted at \$1750 for materials. Councilmember Smith motioned to order the handrails for \$1750.00 and have them installed by our public works department. Petersen seconded. All ayes, motion carried. Holberg received quotes for the PD counters and cabinets in the amount of \$1832.00 for 36" wide base and wall cabinet and for two 6' tables on glides to match the council stand in the amount of \$1850.00 each. **Councilmember Petersen motioned to purchase two tables for the council chambers in the amount of \$3700.00 with no install costs. Stewart seconded. All ayes, motion carried.** It was decided to look into a cheaper option on cabinets for the police department. Door sweeps will be installed by public works.

No EMS report.

New Business: Last town clean up days. Mayor Glenn would like to allow residents who are unable to haul their items to the landfill to be able to put their items by the curbs and public works and/or volunteers can load the stuff and take to the landfill. Days allowed to place items on the curb would be September 4th, 5th and 6th. Clerk Connally asked if the Town would be willing to have the dump opened for the entire weekend instead of just Saturday. After discussion, Council agreed to have the Landfill open from 9am – 3pm on Friday September 5th and Saturday September 6th to allow more time for in-town residents to utilize these free dump days. Council asked for residents to look at the list of allowable and restricted items before hauling them to the landfill.

Old Business: Mayor Glenn turned the meeting over to Pro-Tem Petersen at 8:15pm to discuss the North Little Horn water project. Pro-Tem Petersen asked Heath to remind council of HDR's recommendation for the project. Turbiville advised Council that there were 8 bids received for the project and Glenn Construction came in as the low bid at \$183,548.00. HDR's recommendation to

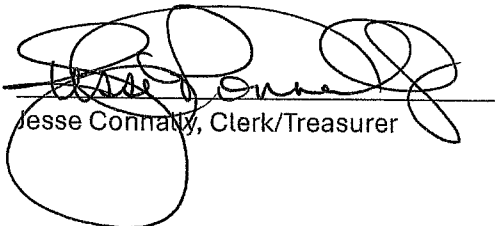
Council was to approve the bid from Glenn Construction as the low bidder. **Councilmember Smith motioned to bring the tabled North Little Horn Water Project back to the table. Pro-Tem Petersen seconded.** No discussion. **Smith and Petersen ayes, Stewart abstained, motion carried.** **Councilmember Smith motioned to approve the award of the North Little Horn Water Project to Glenn Construction in the amount of \$183,548.00. Petersen seconded.** No discussion. **Smith and Petersen ayes, Stewart abstained, motion carried.**

Pro-Tem Petersen turned the meeting back to Mayor Glenn at 8:18pm


Councilmember Petersen motioned to move into Executive Session to discuss property sale and personnel. Smith seconded. All ayes, motion carried. Council moved into executive session at 8:21pm. Carpenter corrected his earlier statement that property sale could be discussed in executive session and advised that property sale was not allowed in executive session, only land acquisition. Only personnel will be discussed during this executive session.

The regular meeting of the council reconvened at 8:28pm with no action taken. Discussion was had regarding the sale of the old town hall building in open meeting. No bids were received this go round for the sale of the old town hall building. Mayor Glenn asked the Town Attorney if there were different avenues the town could approach regarding the sale of the building. Mayor Glenn would like to see the town entertain other options and possible deed restrictions or a contract for deed option for an interested buyer who may need some additional time. Attorney Carpenter will create an updated call for bids and Clerk Connally will get it published to the public. Mayor Glenn would like to do this for three additional weeks. If this does not bring forth an interested buyer, the town will entertain listing with a realtor. Council created a list of terms for Carpenter to include in the bid notice. Bids will be accepted until September 22nd, 2025 at 5:00pm and Bid Opening at the council meeting September 24th, 2025 at 7:15pm.

With no further business to discuss, **Councilmember Stewart motioned to adjourn at 8:52pm and Councilmember Smith seconded. All ayes, motion carried.**



Jesse Connally, Clerk/Treasurer



Ben Glenn, Mayor